

**Subject:** Traffic Control Officer for Larchmont Charter School, 6/11 - 6/15

**From:** Dan Halden <daniel.halden@lacity.org>

**Date:** 6/5/18, 12:59 PM

**To:** Ginnia Hargins <ginnia.hargins@larchmontcharter.org>

**CC:** Amy Held <Amy.Held@larchmontcharter.org>, "R.C. Smith"

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Hi Ginnia,

I am CCing Captain RC Smith with LADOT Hollywood Parking Enforcement. I am pleased to share that we have made arrangements to have a Traffic Control Officer on site at Larchmont Charter School all next week (**Mon 6/11 - Fri 6/15**) to assist with morning and afternoon pickup/drop-off.

We understand that the construction work will cause an inconvenience for parents; on behalf of Councilmember O'Farrell, we want to make sure that we are doing everything in our ability to make sure things run as smoothly as possible. We look forward to the new school year, when families will return to LCS and see a newly improved, safer Selma Ave.

Ginnia, please advise regarding the following:

- **AM HOURS** - What are the best AM times for the Officer to be on site?
- **PM HOURS** - What are the best PM times for the Officer to be on site?
- **LOCATION** - What is the best location? I'm assuming Selma/Cassil, or close by, but please advise.

For everyone's reference, I am including LADOT's Traffic Control Plan, as well as the Construction Notices. I am also CCing appropriate personnel from the City and Contractor to keep everyone in the loop.

Thank you,

**Dan Halden**  
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**Find the Councilmember on:** [F](#) [T](#) [I](#) [V](#)

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— Attachments: —	
HS7830_F-8.1.2_180228_Selma TCP_Exhibit_rev7.pdf	5.0 MB
HS7830_F-10.4_180301_Const_Notice_Selma_ClosureR1.pdf	118 kB
HS7830_F-10.4_180313_Spanish_Const_Notice_Selma_ClosureR2.pdf	117 kB